



*The youth theatre section of Scouts Australia*

PO Box 8056, Station Arcade Hindley St, Adelaide 5000 [www.adelaidegangshow.com.au](http://www.adelaidegangshow.com.au)  
**Performance Dates 2019: September 24<sup>th</sup> – 28<sup>nd</sup> at Scott Theatre Kintore Avenue, Adelaide**

## APPLICATION PROCESS 2019

**Please read carefully so that the process is as smooth as possible and correctly completed.**

This year there is a new way to apply to be a member of Adelaide Gang Show. In line with Scouts SA, AGS will use the online registration system in place of application forms for all members. AGS Admin trialled the system in 2018, and we look forward to streamlining the process for you. Unfortunately, it is not possible to use the system on your phone just yet. There is a link on our website with additional instructions, should you encounter any problems. **To apply for Adelaide Gang show, you need to complete the following**

### **AGS Membership Application Process – Cast and Crew**

**Below** are the steps for completing the Online Application Form. NOTE: if you are unable to do this electronically, please contact AGS Admin and we will assist you to complete the process at auditions or rehearsals. Please arrive with enough time to do this.

1. Follow the link to access the Scouts SA online registration system. <https://sasas.sa.scouts.com.au/login.asp>
2. If you are already registered with the system, login. If you are a new user follow the prompts and register. It's easy! (Make sure your password is at least 8 characters and has a Capital letter, number, lowercase letter and a symbol). All members of AGS in 2018 were registered on the system. If you do not know your login contact Admin.
3. Work your way through the questions, ensuring that you answer all questions with a red\*. These are compulsory.

The **Personal** page:

- Everyone must use SA for the "Branch" field, except members of Guides SA. You can select the option of Guides
- If you are unsure of your membership number, please type in (Unknown)
- Our Scouting role is what you normally do in Scouting – if you don't hold a designation use (Other Adult). For the formation, use your scout or guide group if you cannot find it or don't have a group select (Adelaide Gang Show)

**SAVE** this page before moving to the Medical page.

The **Medical** page:

- For the Medicare number, you must include the reference number for you individually. These are printed next to each individual name on your Medicare card.
- If you are unsure of your tetanus injection date, please type (Unknown)

**SAVE** this page before moving on to the Emergency Contacts page

The **Emergency Contacts** page:

- You will need two different Emergency Contacts, and for cast and crew members under 18 we request that one is NOT a parent.

The **Adelaide Gang Show** page:

- Select either cast or crew. Only crew need to make a selection about which department they wish to join. Cast leave this blank.
- Lastly, enter the years you have been in AGS. If this is your first year, type in (1).

**SAVE** the information again, before moving on to the final page

Only complete the **Leader** Page, if you are a leader. Leaders need to select SA Police Clearance and complete the data if you have it. The details fields are not compulsory.

- Complete the final page **Status**. Click on the (Submit) button and press **SAVE** again to be sure.

4. **Finally** print out a copy of your application (4 pages), sign the form on page 2 & 4. Cast & crew under 18 years require a parent to sign. Bring it with you to auditions or hand to Admin.

If you have any problems, please email: [administration@adelaidegangshow.com.au](mailto:administration@adelaidegangshow.com.au) or mobile 0411 660 506.

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